

FOR OFFICIAL USE ONLY

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INVOICE NUMBER RETAIL:

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**(Application for Annual Submission) – QUOTATION
FOR 2019- SEASON!**



INSTRUCTIONS:

Payment of our fees to prepare and submit the above application can be made as follows:

E888-

FNB-Gold: 622 776 50547

Olympus branch: 258155

Our fees for Annual submission this year – (R2800) – courier cost: (R450)

Total : R3250.

Regulations regarding petroleum products site and retail licenses. The Minister of Minerals and Energy has under section 22(3a/b) 26 (1a/b)(ii)(iii) e and f of the Petroleum Products Act 1977. Made the Regulation in the Schedule.

Section 22

3(a) inform the Controller in writing of any change of address or telephone number within 30 days of the relevant change taking effect;

3(b) Pay the annual license fee determined in Annexure B before the anniversary of the license issued.

Section 26

1. A licensed retail must submit to the Controller ,not later than the end of February of each year, on a form in the contained in Annexure A, the following information in respect of the preceding calendar year:

(a) A declaration that the ownership of licensed activity has not changed:

(b) The volumes of each type of petroleum product sold:

(ii) The number of employees distinguished by race, gender and disability;

(iii) Progress and Updated plan in respect of compliance with the objectives of the Charter;

(e) with regard to training of persons in the employ of the licensed retailer a report on

- (i) the number of them trained in general; and
- (ii) number and title of qualifications obtained by them which are accredited by the South African Qualifications Authority established in term of the National Qualification Framework Act 1995 (Act No.58 of 1995; and
- (f) A declaration that the retail license is not held directly or indirectly by a licensed wholesaler.

SECTION 1: GENERAL INFORMATION

KINDLY ANSWER THE FOLLOWING QUESTIONS BY PLACING A CROSS (X) IN THE APPROPRIATE BLOCK:

1 ARE YOU PURCHASING AN EXISTING SITE OR BUILDING A NEW SITE?

EXISTING
SITE

NEW
SITE

RETAIL
ONLY

RETAIL
AND SITE

2 ARE YOU PURCHASING ONLY THE RETAIL BUSINESS OR BOTH THE RETAIL BUSINESS AND THE SITE?

IF YOU ARE BUILDING A **NEW** SITE, KINDLY IGNORE SECTION 2 AND COMPLETE SECTION 3.
IF YOU ARE PURCHASING AN **EXISTING** SITE, KINDLY COMPLETE BOTH SECTIONS 2 AND 3.

SECTION 2 – EXISTING RETAILER (RETAIL LICENSE HOLDER)

TRADING NAME OF FILLING STATION:

FULL NAME AND REGISTRATION NO. OF COMPANY, CLOSE CORPORATION, TRUST, PARTNERSHIP OR SOLE PROPRIETOR:

DME REFERENCE NUMBERS

SITE

RETAIL

FULL NAME OF MEMBER/DIRECTOR/INDIVIDUAL OF RETAILER AUTHORISED TO SIGN DOCUMENTATION:

TITLE:

FAMILY NAME:

FIRST NAME:

IDENTITY NUMBER:

TAX NUMBER:

VAT NUMBER:

GENDER:

FEMALE

MALE

BUSINESS TEL NO.:

MOBILE PHONE NUMBER:

BUSINESS FAX NO.:

E-MAIL ADDRESS:

POSTAL ADDRESS OF RETAILER:

POSTAL CODE:

**PHYSICAL
ADDRESS OF
RETAILER:**

POSTAL CODE:

SECTION 3 – NEW RETAILER (PURCHASER):

TRADING NAME OF FILLING STATION:

FULL NAME AND REGISTRATION NO. OF COMPANY, CLOSE CORPORATION, TRUST, PARTNERSHIP OR SOLE PROPRIETOR:

FULL NAME OF MEMBER/DIRECTOR/INDIVIDUAL OF RETAILER AUTHORISED TO SIGN DOCUMENTATION:

TITLE:

--

FAMILY NAME:

--

FIRST NAME:

--

IDENTITY NUMBER:

--

TAX NUMBER:

--

VAT NUMBER:

--

GENDER:

FEMALE

MALE

BUSINESS TEL NO.:

--

--

MOBILE PHONE NUMBER:

--

BUSINESS FAX NO.:

--

--

E-MAIL ADDRESS:

--

POSTAL ADDRESS OF RETAILER:

POSTAL CODE:

--

PHYSICAL ADDRESS OF RETAILER:

POSTAL CODE:

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WHAT ARE THE TWO MOST POPULAR DAILY NEWSPAPERS CIRCULATING IN THE AREA OF THIS FILLING STATION?

ENGLISH

--

AFRIKAANS

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SECTION 4 – LAND OWNER:

FULL NAME AND REGISTRATION NO. OF COMPANY, CLOSE CORPORATION, TRUST, PARTNERSHIP OR SOLE PROPRIETOR:

FULL NAME OF MEMBER/DIRECTOR/INDIVIDUAL OF RETAILER AUTHORISED TO SIGN DOCUMENTATION:

TITLE:

--

FAMILY NAME:

--

FIRST NAME:

--

IDENTITY NUMBER:

--

TAX NUMBER:

--

VAT NUMBER:

--

GENDER:

FEMALE

MALE

BUSINESS TEL NO.:

--

--

**MOBILE PHONE
NUMBER:**

--

BUSINESS FAX NO.:

--

--

E-MAIL ADDRESS:

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**POSTAL
ADDRESS OF
SITE OWNER:**

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POSTAL CODE:

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**PHYSICAL
ADDRESS OF
SITE OWNER:**

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POSTAL CODE:

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SECTION 5 – PROPERTY (where retailing activities take place):

PROPERTY DESCRIPTION (ERF / STAND NUMBER) Kindly attach a copy of the electricity and water account:

Portion _____ of Erf _____
of Township _____

OR

Portion _____ of the farm _____
Registration division _____

PHYSICAL ADDRESS OF SITE (where retailing activities take place):

POSTAL CODE:

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BRAND NAME ON SITE:

--

FUEL SUPPLIER:

--

WHEN (WHAT YEAR) DID YOU START SELLING FUEL FROM THE PREMISES?

--

MOTIVATION FOR RETAILING ACTIVITY

For how many years has the retailing activity been on the site? _____ years

Please provide us with a list of your bigger clients (i.e. mines or industries in the area or names of your larger account clients)

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

How many litres of fuel are sold from the site every month? _____ litres

How many people are employed by the filling station? _____ employees

MOTIVATION FOR SITE

Where is the site situated (i.e. on a main road between X and Y, or in the middle of a town or city, on a main road/busy corner etc)?

Is the site frequented by taxi owners? Y N (Please circle the correct answer)

What is the size of the filling station? _____ m² or _____ ha.

Is the forecourt area fairly flat? Y N (Please circle the correct answer)

Number of petrol pumps _____

Number of diesel pumps _____

The nearest filling station is in a radius of _____ km from your site.

Approximately how many residents are in the service area of the filling station? _____ people

DECLARATION

I (full names)

hereby declare that all information provided herein is within my personal knowledge true and correct.

SIGNED at _____ **this** _____ **day of** _____ **2018**

Signature